west elm coconut strips pendant
assembly instructions

Important Safety Instructions:

- Joist mounting is recommended. Use proper hardware for your ceiling type. When in doubt consult your local hardware store. For your safety, it is strongly recommended that two people hang the lamp.
- Light bulb should be centered inside the pendant shade. Making sure it does not touch the shade.
- These instructions are provided for your safety. It is important that they are read carefully and completely before assembling fixture.
- This fixture has been rated for up to (1) 60-watt maximum TYPE A standard light bulb (not included). To avoid the risk of fire, do not exceed the recommended wattage.

Warning:
- To reduce the risk of fire, electrical shock or personal injury, always turn off lamp and allow it to cool prior to replacing light bulb.
- Do not touch light bulb when fixture is turned on.
- Keep flammable materials away from light bulb.
- THIS PRODUCT MUST BE INSTALLED IN ACCORDANCE WITH THE APPLICABLE INSTALLATION CODES BY A PERSON FAMILIAR WITH THE CONSTRUCTION AND OPERATION OF THE PRODUCT AND THE HAZARDS INVOLVED.
- Do not install on a radiant-heating ceiling.

Pre-assembly:
- Remove all parts and hardware from box along with any plastic protective packaging.
- Do not discard any contents until after assembly is complete to avoid accidentally discarding small parts or hardware.
- For your safety and convenience, assembly by two people is recommended.
- In order to use conversion kit, you must already have purchased a West Elm 3 wire cordset with plug shown below:

![Diagram of the ceiling junction box, showing wire nut connector (A), ground screw (B), canopy screw (C), mounting screw (D), and parts enclosed with 3-Wire Cordset: socket (F), socket ring (G), shade (H), cable stop (J), and cable screw (K)].

Hardware Included:
- Wire Connector (A)
- Ground Screw (B)
- Canopy Screw (C)
- Mounting Screw (D)

Parts Enclosed:
- Mounting Plate (E)
- Cord Screw (I)
- Canopy (L)

Parts Enclosed w/3-Wire Cordset:
- Socket (F)
- Socket Ring (G)
- Shade (H)
- Cable Stop (J)
- Cable Screw (K)

Tools needed:

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Assembly:
1. SHUT OFF THE MAIN ELECTRICAL SUPPLY FROM THE MAIN FUSE BOX/CIRCUIT BREAKER.
2. Carefully unpack all fixture parts and hardware and lay out on a clear workspace.
3. Unscrew the plastic cord screw (I) from the canopy (L) using a small flat blade screwdriver.
4. Cut off the plug from the power cord and insert the wire into the canopy. Make sure to cut the cord and ground connector so that they are at least 6 inches long within the outlet box.
5. Unscrew the cable screw (K) from the cable stop (J) and take the steel cable out.
6. Insert the steel cable through the canopy.
7. Insert the steel cable into the cable stop and tighten the cable screws with a small screwdriver.
8. Tighten the plastic cord screw screw with a screwdriver.
9. Carefully inspect the lamp's fixture wires. The NEUTRAL FIXTURE WIRE is white. The HOT FIXTURE WIRE is clear. The green wire is the GROUND WIRE.
10. Attach the GROUND WIRE from the fixture to the GROUND JUNCTION BOX WIRE from the outlet (usually green or bare wire). Fasten each together with a plastic wire nut connector (A) and wrap the connection with electrical tape. Be sure that no wire strands are exposed. If your junction box DOES NOT have a GROUND WIRE, be sure to insert the green ground screw (B) into the mounting plate (E), marked as “GND”, and wrap the fixture's bare ground wire around the ground screw. IT IS IMPERATIVE THAT THE JUNCTION BOX IN YOUR HOME BE PROPERLY GROUNDED.
11. Connect the NEUTRAL FIXTURE WIRE to the NEUTRAL JUNCTION BOX WIRE. Fasten each together with a plastic wire nut connector (A) and wrap the connection with electrical tape. Be sure no wire strands are exposed.
12. Connect the HOT FIXTURE WIRE to the HOT JUNCTION BOX WIRE (black) or Clear. Fasten each together with a plastic wire nut connector (J) and wrap the connection with electrical tape. Be sure no wire strands are exposed. DO NOT REVERSE THE HOT AND NEUTRAL CONNECTIONS OR SAFETY WILL BE COMPROMISED.
13. Gently tuck the wire connections neatly into the ceiling junction box.
14. Attach the mounting plate (E) to the ceiling junction box using the enclosed junction box mounting screws (D). Tighten screws with a screwdriver.
15. Pull canopy (L) up over the mounting plate (E), align the holes in the mounting plate with the holes in the side of the canopy.
16. Insert canopy screws (C) and tighten with a screwdriver.
17. Remove socket ring (G), set lamp shade (H) on socket (F), and screw socket ring back on to secure shade.

Completing the Assembly:
1. Insert (1) 60-watt Type A bulb (not included) into the socket. DO NOT EXCEED SPECIFIED WATTAGE.
2. Restore power to junction box and test fixture.
3. Assembly is complete.

Care Instructions:
• Wipe clean using a soft, dry cloth or static duster.
• Always avoid the use of harsh chemicals and abrasives to clean the lighting fixture as they may damage the finish.
• Do not immerse fixture in water. Doing so will damage the wiring.